

## INSTRUCTIONS ON HOW TO ENTER A PUPIL'S SPECIAL EDUCATION ACTUAL COST INFORMATION INTO OPAL

Starting in the 2019-20 school year, for pupils with disabilities who are open enrolled for their second or subsequent year, the open enrollment payment is either the open enrollment (OE) basic aid amount for pupils with disabilities (the per pupil payment amount under the indexing method) or the OE Special Education Actual Cost amount (actual costs to the nonresident district of providing a free appropriate public education (FAPE) to the pupil in the previous school year, up to \$30,000). [Wis. Stat. § 118.51(12)(a)].

If a nonresident district chooses to use the Special Education (SPED) Actual Cost amount, they are required to submit a financial statement (the Open Enrollment Financial Statement for Special Education Actual Costs) in OPAL. The financial statement must be completed in order for the nonresident district to receive the OE SPED Actual Cost aid amount. A nonresident district can submit a financial statement into OPAL beginning on the first weekday in August and must be submitted by the last weekday in September.

### Entering a Pupil's SPED Actual Costs (first weekday in August to last weekday in September)

To enter a pupil's SPED Actual Cost information into OPAL, under the Students tab, click on the SPED Actual Cost tab.

INSIN DEPARTMENT OF  
LIC INSTRUCTION

OPAL Open Enrollment for  
McFarland (3381)

Logged in as Jennifer Demrow

PDF | Excel

Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI
Actively Open Enrolled	All Students	3rd Friday in Sept	Special Ed	2nd Friday in Jan	Returns	SPED Actual Cost

**Students Actively Open-Enrolled**

Year: 2019-2020 Student Name:

Grade: All Grades Res Dist:

☒ Transfers In ☐ Transfers Out

☒ SPED ☒ Non-SPED

☐ Alternative Apps Only ☐ Withdrawals Only

This is a list of all actively opened enrolled students.

For a student to be considered "actively open enrolled", they must have been marked as open-enrolled/attending on the [3rd Friday in September tab](#) by the nonresident district or have been enrolled as an alternative to the OE application period.

Listed below are students where the district selected above is listed as the **nonresident** district.

In the SPED Actual Cost tab, the following information needs to be entered into OPAL, when applicable:

- Local Special Education (SPED) Costs Aidable (011 or 019 via CESA/CCDEB/Other Dist.
- Local Special Education (SPED) Costs – Non-Aidable (Other 019)
- Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)
- Grant Reimbursements
- Medicaid School-Based Services (SBS) Claims

The Department will provide the State Special Education and School-Age Parents (SPED/SAP) Categorical Aid information.

The SPED Actual Cost tab will only list continuing open enrolled pupils. Open enrolled pupils that are new for the current school year are not eligible for SPED Actual Cost and will not be included on this list.

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OPAL Open Enrollment for  
McFarland (3381)

Logged in as Jennifer Demrow

Mailbox Students Alt Apps Apps Exports Contacts DPI

Actively Open Enrolled All Students 3rd Friday in Sept Special Ed 2nd Friday in Jan Returns SPED Actual Cost

Students - SPED Actual Cost

Year: 2019-2020 Student Name:

Grade: All Grades Res Dist:

☒ Transfers In ☐ Transfers Out

Listed below are special education students who have been actively open enrolled during the school year of 2019-20.

Notes:

- Costs entered should be those incurred during the previous school year of 2018-19.
- SPED/SAP categorical aid rate for the previous year of 2018-19 is **25.85%**, which is an estimate. The final rate will be determined in May 2020.
- The final Total Actual FAPE SPED Eligible Costs are capped at **\$30,000** per [Wis. Stat. 118.51\(17\)\(b\)3](#).
- FAPE = Free Appropriate Public Education.

*\*Aid transfer revenue is coded to Fund 27, Source 347. This will decrease a district's local costs when calculating compliance with IDEA's maintenance of effort (MOE) provision. An LEA will need to closely monitor state and local special education costs to ensure the aid transfer revenue received does not offset actual expenditures to a point where MOE is failed. Aid transfer revenue is not an exception to lowering costs under MOE. Non-compliance results in a general fund cash penalty. Questions regarding MOE can be directed to Rachel Zellmer at [Rachel.Zellmer@dpi.wi.gov](mailto:Rachel.Zellmer@dpi.wi.gov).*

1 student retrieved

Rows per page: 20 Refresh

Grade	Student	Local SPED Costs Aidable (011 or 019 via CESA/CCDEB /Other Dist.)	+ Local SPED Costs Non-Aidable (Other 019)	+ Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)	= Gross Actual Costs	Less Estimated SPED/SAP Categorical Aid (based on prev yr's rate)	Less Grant Reimbursements	Less Medicaid School-Based Services (SBS) Claims	= Total Actual Cost (max \$30,000)	Resident District
12	Student A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<a href="#">PDF</a> Muskego-Norway (3857)
All Pages:	1 students								0.00	


Remember to click Save. Once you click Save, the aid amount will be visible in the Total Actual Cost column. You will be able to access the Financial Statement by clicking on the PDF link.

1 student retrieved

Rows per page: 20 Refresh

Grade	Student	Local SPED Costs Aidable (011 or 019 via CESA/CCDEB /Other Dist.)	+ Local SPED Costs Non-Aidable (Other 019)	+ Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)	= Gross Actual Costs	Less Estimated SPED/SAP Categorical Aid (based on prev yr's rate)	Less Grant Reimbursements	Less Medicaid School-Based Services (SBS) Claims	= Total Actual Cost (max \$30,000)	Resident District
<a href="#">Withdraw</a> 12	Student A	15,000.00	5,000.00	0.00	20,000.00	3,878.00	1,000.00	0.00	15,122.00	<a href="#">PDF</a> Muskego-Norway (3857)
All Pages:	1 students								15,122.00	

Here is an example of the PDF of the Financial Statement:



Wisconsin Department of Public Instruction  
**OPEN ENROLLMENT**  
**FINANCIAL STATEMENT FOR**  
**SPECIAL EDUCATION ACTUAL COSTS**  
 PI-9401-OPAL (06-2019)  
*Collection of this data is a requirement of s.118.51(12)(a) and s.118.51(17)(b)3 Wis. Stats.*

**INSTRUCTIONS:**  
 Nonresident district: Complete in OPAL.

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Aid transfer revenue is coded to Fund 27, Source 347. This will decrease a district's local costs when calculating compliance with IDEA's maintenance of effort (MOE) provision. An LEA will need to closely monitor state and local special education costs to ensure the aid transfer revenue received does not offset actual expenditures to a point where MOE is failed. Aid transfer revenue is not an exception to lowering costs under MOE. Non-compliance results in a general fund cash penalty. Questions regarding MOE can be directed to Rachel Zellmer at Rachel.Zellmer@dpi.wi.gov.

I. AGENCY AND PUPIL INFORMATION	
Name of District Providing Services (Nonresident District) McFarland (3381)	Name of Resident District Muskego-Norway (3857)
Name of Pupil <div style="border: 1px solid black; padding: 2px; display: inline-block;">Student A</div>	School Year <b>2019-20</b>

II. SPECIAL EDUCATION FAPE ACTUAL COSTS	
The actual costs for an open enrolled pupil with a disability may include only the costs the nonresident district incurs to provide FAPE to the pupil; non-FAPE costs are not included. Nonresident districts are eligible for up to \$30,000.00 in actual costs, not including any state or federal special education funding.	
	Local Special Education Costs - Aidable (011 or 019 via CESA/CCDEB/Other Dist.)
	\$15,000.00
<b>ADD</b>	Local Special Education Costs - Non-Aidable (Other 019)
	\$5,000.00
<b>ADD</b>	Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)
	\$0.00
	<b>Gross Actual Costs</b>
	<b>\$20,000.00</b>
<b>LESS</b>	Estimated State Special Education and School-Age Parents (SPED/SAP) Categorical Aid (Estimate based on previous year's 25.85% rate)
	\$3,878.00
<b>LESS</b>	Grant Reimbursements
	\$1,000.00
<b>LESS</b>	Medicaid School-Based Services (SBS) Claims
	\$0.00
	<b>Estimated Total Deductions</b>
	<b>\$4,878.00</b>
	Gross Actual Costs
	\$20,000.00
	Estimated Total Deductions
	\$4,878.00
	Estimated Net Actual Costs
	\$15,122.00
	Maximum Aid Amount
	\$30,000.00
	<b>Lesser of Estimated Net Actual Costs or Maximum Aid Amount</b>
	<b>\$15,122.00</b>

Printed on 7/29/2019 at 9:19:52AM

After you save the pupil's information, you will be able to see the aid amount for the pupil on the Actively Open Enrolled tab and the Aid Calculation tab. A column has been added to the Actively Open Enrolled tab called Actual Cost, which will indicate whether or not a pupil has a submitted financial statement in OPAL.

Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI	PDF   Excel
Actively Open Enrolled	All Students	3rd Friday in Sept	Special Ed	2nd Friday in Jan	Returns	SPED Actual Cost	

### Students Actively Open-Enrolled

Year: 2019-2020 Student Name:  ☒ SPED  
 Grade: All Grades Res Dist:  ☒ Non-SPED  
☐ Transfers In Search Reset ☐ Alternative Apps Only  
☐ Transfers Out ☐ Withdrawals Only

This is a list of all actively opened enrolled students.

For a student to be considered "actively open enrolled", they must have been marked as open-enrolled/attending on the [3rd Friday in September](#) tab by the nonresident district or have been enrolled as an alternative to the OE application period.

Listed below are students where the district selected above is listed as the **nonresident** district.

1 students retrieved

Grade	Name	FTE	SPED	W/D	Alt App	Actual Cost	Resident District	Estimated Amount
12	Student A	1.0	Yes			Yes	Muskego-Norway (3857)	15,122.00
All Pages:		1 students	1.0					15,122.00

Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI
Back to Students	Student Summary	Change Name, etc	Change Enrollment	Withdraw Student	Change Parents/Addr	Aid Calculation

### Aid Calculation, School Year 2019-2020

Student Name: Student A Resident School District: Muskego-Norway (3857)  
 DOB / Gender: Nonresident School District: McFarland (3381)  
 Age on 9/1/2018:   
 Grade for 2019-2020:  Estimated Aid Amount: \$15,122  
 Revenue Limit Exemption: \$0

### Factors

Alternative Application Enrollment Data	3rd Friday in September Status	Withdrawal Data	SPED Status
Not an alternative app	Counted: Yes FTE: 1.0	Not withdrawn	SPED on 3rd Friday: Yes SPED during year: Always Actual Cost Used: Yes

### Current Rates

Estimate or Final: Estimated

SPED Actual Costs	1.0 FTE
Yearly Actual Cost:	\$15,122
Daily Rate:	\$84.01/day

### Calculation

Rate: When a student was counted on the 3rd Friday in September and is present and SPED all school year, and a SPED Actual Cost Financial Statement has been filed, the total SPED actual cost is used.

FTE: When a student was counted on the 3rd Friday in September, the FTE on that day is used.

Aid is calculated as (Yearly SPED actual cost) \* (FTE on count date), or

$$\$15,122 * 1.0 \text{ FTE} = \$15,122$$

The aid amount shown of is based on the financial statement of SPED Actual Costs submitted by the nonresident district, McFarland (3381), at the end of the previous school year of 2018-2019. In order to receive this aid amount, the student must be counted on the 3rd Friday in September of the current school year of 2019-2020.

## How to Withdraw a Pupil's Financial Statement (until the second Monday in October at 4:00pm)

A nonresident district can withdraw a pupil's financial statement up until 4:00pm on the second Monday of October. In order to withdraw a financial statement, click on the SPED Actual Cost tab and then click on the Withdraw link located in front of the pupil's name. It will ask you to confirm that you want to withdraw the financial statement for that pupil. Click OK. After you click OK, you will notice that all of the information on the SPED Actual Cost tab that you entered for that pupil has been removed.



OPAL Open Enrollment for  
McFarland (3381)

Logged in as Jennifer Demrow

Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI
Actively Open Enrolled	All Students	3rd Friday in Sept	Special Ed	2nd Friday in Jan	Returns	SPED Actual Cost

**Students - SPED Actual Cost**

Year: 2019-2020 Student Name:

Grade: All Grades Res Dist:

☐ Transfers In ☐ Transfers Out

Listed below are special education students who have been actively open enrolled during the school year of 2019-20.

Notes:

- Costs entered should be those incurred during the previous school year of 2018-19.
- SPED/SAP categorical aid rate for the previous year of 2018-19 is **25.85%**, which is an estimate. The final rate will be determined in May 2020.
- The final Total Actual FAPE SPED Eligible Costs are capped at **\$30,000** per [Wis. Stat. 118.51\(17\)\(b\)3](#).
- FAPE = Free Appropriate Public Education.

\*Aid transfer revenue is coded to Fund 27, Source 347. This will decrease a district's local costs when calculating compliance with IDEA's maintenance of effort (MOE) provision. An LEA will need to closely monitor state and local special education costs to ensure the aid transfer revenue received does not offset actual expenditures to a point where MOE is failed. Aid transfer revenue is not an exception to lowering costs under MOE. Non-compliance results in a general fund cash penalty. Questions regarding MOE can be directed to Rachel Zellmer at [Rachel.Zellmer@dpi.wi.gov](mailto:Rachel.Zellmer@dpi.wi.gov).

1 student retrieved

Rows per page: 20 Refresh

	Grade	Student	Local SPED Costs Aidable (011 or 019 via CESA/CCDEB /Other Dist.)	+ Local SPED Costs Non-Aidable (Other 019)	+ Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)	= Gross Actual Costs	Less Estimated SPED/SAP Categorical Aid (based on prev yr's rate)	Less Grant Reimbursements	Less Medicaid School-Based Services (SBS) Claims	= Total Actual Cost (max \$30,000)	Resident District	
<a href="#">Withdraw</a>	12	Student A	15,000.00	5,000.00	0.00	20,000.00	3,878.00	1,000.00	0.00	15,122.00	<a href="#">PDF</a> Muskego-Norway (3857)	
All Pages:		1 students									15,122.00	

Are you sure you want to  
withdraw the financial statement  
for Student A ?

OK

Cancel

1 student retrieved

Rows per page: 20 Refresh

Save

Grade	Student	Local SPED Costs Aidable (011 or 019 via CESA/CCDEB /Other Dist.)	+ Local SPED Costs Non-Aidable (Other 019)	+ Grant-Funded Costs (IDEA FT/PS or Other Fund 27 Grant)	= Gross Actual Costs	Less Estimated SPED/SAP Categorical Aid (based on prev yr's rate)	Less Grant Reimbursements	Less Medicaid School-Based Services (SBS) Claims	= Total Actual Cost (max \$30,000)	Resident District
12	Student A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<a href="#">PDF</a> Muskego-Norway (3857)
All Pages:	1 students								0.00	

Save

## Partial SPED Entries (After the 3<sup>rd</sup> Friday Count)

During a school year, an open enrolled pupil could receive special education services for part of the year and receive no special education service for part of the year. Since there are different OE aid amounts, the nonresident district will need to enter how many days the pupil received special education services and how many days the pupil did not received special education services.

For a pupil who has a submitted financial statement for their SPED actual costs, the aid amount from the financial statement will be prorated based on the number of days the pupil is open enrolled and receiving special education services. For the days the pupil did not receive special education services, the aid amount will be the basic open enrollment aid amount for pupils without disabilities prorated based on the number of days the pupil is open enrolled and not receiving special education services.

To enter a pupil's Partial SPED information, select the Students tab, then click on the Change Enrollment tab. Click the Edit button and under the "Partial SPED During the Year" heading, for the Amount of SPED During Year, click "Sometimes". For the "Days in SPED", type in the number of days the pupil received special education services. For the "Days NOT in SPED", type in the number of days the pupil did not receive special education services. For pupils who attended the nonresident district for the entire school year, the total number of Days SPED and Days NOT SPED must equal 180 days, even if the district's school calendar has less days.

Make sure that you click Save. After the resident district approves the data change request, OPAL will display the prorated SPED OE aid amount on the Actively OE tab. In addition, you can view how the pupil's aid was determined under the Aid Calculations tab.

Mailbox	Students		Alt Apps	Apps	Exports	Contacts	DPI
Back to Students	Student Summary	Change Name, etc	Change Enrollment	Withdraw Student	Change Parents/Addr		Aid Calculation

Student B

Resident District:

Stoughton Area (5621)

First Open Enrolled:

2018-2019

Nonresident District:

McFarland (3381)

(2020 / 517954)

Data that are year-dependent are listed here. If this data is incorrect or missing, please click on the EDIT button below the data and overtype the incorrect data with the correct values.

An email will be sent automatically to Stoughton Area (5621) asking them to review your changes and accept them if they agree.

If they do not agree, you will receive an email informing you of the rejection, although we encourage districts to work out differences by phone beforehand.

Questions? Send an email to [OpenEnrollment@dpi.wi.gov](mailto:OpenEnrollment@dpi.wi.gov).

*\* Note: If the student moved to a different resident district after the 3rd Friday in September and is continuing open enrollment, please change the student's address on the [Change Parents/Addr](#) tab **before** entering a new resident district for next year. Similarly, please act on any parent or address change requests before approving any change in resident district.*

**Current Year:**

Grade: 06  
 Resident District Current Year: Stoughton Area (5621)  
 Virtual Charter School: N  
 Amount of SPED During Year: Always  
 Days in SPED:  
 Days not in SPED:  
**3rd Friday in September:**  
 SPED on 3rd Friday: Y  
 Open-Enrolled: Y  
 FTE: 1

**2nd Friday in January:**

Open-Enrolled:  
 FTE:

**Next Year:**

SPED Next Year: Y  
 Future Resident District:

**Alternative Applications:**

Date of Enrollment as Alternative:  
 Days of OE as Alternative:  
 Alternative FTE:

Edit

Current Year		
Grade:	6th Grade	
Resident District Current Year:	Stoughton Area (5621)	
In Virtual Charter School:	<input type="radio"/> Yes <input checked="" type="radio"/> No	
3rd Friday in September		
SPED on 3rd Friday:	<input checked="" type="radio"/> Yes <input type="radio"/> No	
OE on 3rd Friday in September:	<input checked="" type="radio"/> Yes <input type="radio"/> No	FTE: 1
2nd Friday in January		
OE on 2nd Friday in January:	<input type="radio"/> Yes <input type="radio"/> No	FTE:
Partial SPED During the Year		
Amount of SPED During Year:	<input type="radio"/> Always <input checked="" type="radio"/> Sometimes <input type="radio"/> Never	
Days in SPED:	100	
Days NOT in SPED:	80	
Alternative Applications		
Date of Enrollment as Alternative App:		
Days of Open Enrollment as Exception:		FTE:
Next Year		
SPED Next Year:	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Resident District Next Year:		
<i>(Optional)</i>		
Delete		Save



Mailbox	Students			Alt Apps	Apps	Exports	Contacts	DPI
Back to Students	Student Summary	Change Name, etc	Change Enrollment	Withdraw Student	Change Parents/Addr	Aid Calculation		

#### Aid Calculation, School Year 2019-2020

Student Name: **Student B** Resident School District: Stoughton Area (5621)  
 DOB / Gender: Nonresident School District: McFarland (3381)  
 Age on 9/1/2018: **Estimated Aid Amount: \$11,212**  
 Grade for 2019-2020: Revenue Limit Exemption: \$0

#### Factors

Alternative Application Enrollment Data	3rd Friday in September Status	Withdrawal Data	SPED Status
Not an alternative app	Counted: Yes FTE: 1.0	Not withdrawn	SPED on 3rd Friday: <b>Yes</b> SPED during year: Sometimes Days in SPED: 100 days Days NOT SPED: 80 days <b>Actual Cost Used: Yes</b>

#### Current Rates

Estimate or Final: Estimated

Regular Education	1.0 FTE	SPED Actual Costs	1.0 FTE
Yearly Amount:	\$7,771/year	<b>Yearly Actual Cost: \$13,964</b>	
Daily Rate:	\$43.17/day	Daily Rate:	\$77.58/day

#### Calculation

Rates: When a student splits the year between SPED and regular education, two daily rates are used - one for SPED and one for regular education.  
 Days: When a student splits the year between SPED and regular education, both the number of days in SPED and the days not in SPED are used.  
 FTE: When a student was counted on the 3rd Friday in September, the FTE on that day is used.

Aid is calculated as SPED amount + Regular education Amount.

SPED amount = (SPED daily rate based on actual costs) \* (number of days as stated as SPED) \* (FTE on count date)

Regular education amount = (Regular education daily rate) \* (number of days as stated as NOT SPED) \* (FTE on count date)

**SPED amount = \$77.58/day \* 100 days \* 1.0 FTE = \$7,758**  
**Regular education amount = \$43.17/day \* 80 days \* 1.0 FTE = \$3,454**

**Estimated aid amount = \$7,758 + \$3,454 = \$11,212**

The aid amount shown of is based on the financial statement of SPED Actual Costs submitted by the nonresident district, McFarland (3381), at the end of the previous school year of 2018-2019. In order to receive this aid amount, the student must be counted on the 3rd Friday in September of the current school year of 2019-2020.

### Withdrawal of Pupil from OE (After the 3<sup>rd</sup> Friday Count Date)

For pupils who need to be withdrawn from open enrollment, you will enter the withdrawal by going to the Withdraw Student tab under the Students tab and enter the Date of Withdrawal, Days of Open Enrollment, and Reason for Withdrawal. Remember to click Save. Once the resident district approves the data change request, OPAL will display the prorated OE payment. For pupils with a submitted financial statement, the prorated aid payment will be based on the Total Actual Cost that was entered for the pupil on the SPED Actual Cost tab.



Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI	Excel
Actively Open Enrolled	All Students	3rd Friday in Sept	Special Ed	2nd Friday in Jan	Returns	SPED Actual Cost	

### Students - SPED Actual Cost

Year: 2019-2020 Student Name: Student C  
 Grade: All Grades Res Dist:   
☐ Transfers In ☐ Transfers Out

Listed below are special education students who have been actively open enrolled during the school year of 2019-20.

#### Notes:

- Costs entered should be those incurred during the previous school year of 2018-19.
- SPED/SAP categorical aid rate for the previous year of 2018-19 is **25.85%**, which is an estimate. The final rate will be determined in May 2020.
- The final Total Actual FAPE SPED Eligible Costs are capped at **\$30,000** per [Wis. Stat. 118.51\(17\)\(b\)3](#).
- FAPE = Free Appropriate Public Education.

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#### 1 student retrieved

Rows per page: 20

	Grade	Student	Local SPED Costs Aidable (011 or 019 via CESA/CCDEB /Other Dist.)	+ Local SPED Costs Non-Aidable (Other 019)	+ Grant-Funded Costs (IDEA FI/PS or Other Fund 27 Grant)	= Gross Actual Costs	Less Estimated SPED/SAP Categorical Aid (based on prev yr's rate)	Less Grant Reimbursements	Less Medicaid School-Based Services (SBS) Claims	= Total Actual Cost (max \$30,000)	Resident District
<a href="#">Withdraw</a>	12	Student C	14,000.00	3,000.00	0.00	17,000.00	3,619.00	500.57	0.00	12,880.00 <a href="#">PDF</a>	Omro (4088)
	All Pages:	1 students								12,880.00	

Mailbox	Students	Alt Apps	Apps	Exports	Contacts	DPI
Back to Students	Student Summary	Change Name, etc	Change Enrollment	Withdraw Student	Change Parents/Addr	Aid Calculation

### Aid Calculation, School Year 2019-2020

Student Name: Student C Resident School District: Omro (4088)  
 Nonresident School District: McFarland (3381)  
 DOB / Gender:   
 Age on 9/1/2018:   
 Grade for 2019-2020:   
**Estimated Aid Amount: \$8,945**  
 Revenue Limit Exemption: \$0

#### Factors

Alternative Application Enrollment Data	3rd Friday in September Status	Withdrawal Data	SPED Status
Not an alternative app	Counted: Yes FTE: 1.0	Withdrawal Date: 02/08/2020 Actual Days Enrolled: 125 days Reason: Moved to nonresident district Comments:	SPED on 3rd Friday: <b>Yes</b> SPED during year: <b>Always</b> Actual Cost Used: <b>Yes</b>

#### Current Rates

Estimate or Final: Estimated

SPED Actual Costs	1.0 FTE
Yearly Actual Cost:	\$12,880
Daily Rate:	\$71.56/day

#### Calculation

Rate: When a student was counted on the 3rd Friday in September and was always SPED, but later withdrew, a daily SPED rate based on actual costs is used.

Days: When a student withdraws, the number of days given at time of withdrawal is used.

FTE: When a student was counted on the 3rd Friday in September, the FTE on that day is used.

Aid is calculated as (SPED daily rate based on actual costs) \* (number of days as stated when withdrawn) \* (FTE on count date), or

$$\$71.56/\text{day} * 125 \text{ days} * 1.0 \text{ FTE} = \$8,945$$

The aid amount shown of is based on the financial statement of SPED Actual Costs submitted by the nonresident district, McFarland (3381), at the end of the previous school year of 2018-2019. In order to receive this aid amount, the student must be counted on the 3rd Friday in September of the current school year of 2019-2020.

### **IDEA Maintenance of Effort (before 4:00pm on the second Monday in October)**

The SPED Actual Cost aid transfer revenue is coded to Fund 27, Source 347. This will decrease a district's costs when calculating compliance with IDEA's maintenance of effort (MOE) provision. An LEA will need to closely monitor state and local special education costs to ensure the aid transfer revenue received does not offset actual expenditures to a point where MOE is failed. Aid transfer revenue is not an exception to lowering costs under MOE. Non-compliance results in a general fund case penalty. Questions regarding MOE can be directed to Rachel Zellmer

### **Contact Information**

If you have any questions about this document, please contact the open enrollment team:

Jen Demrow, School Administration Consultant  
Kari Gensler Santistevan, School Administration Consultant  
Nicole Singleton, School Administration Consultant

Public School Open Enrollment  
Department of Public Instruction  
[openenrollment@dpi.wi.gov](mailto:openenrollment@dpi.wi.gov)  
888-245-2732, option 2

August 1, 2019